

DOUGLAS COUNTY 4-H SHOOTING SPORTS EMERGENCY PLAN

Health and Emergency Contact Information

The County Extension office will collect and review each participant's 4-H Enrollment Form prior to the start of the program annually. A copy of the enrollment form, which includes health and emergency contact information, will be provided by the county office for the Douglas County 4-H Shooting Sports records. This copy will be retained in the instructor's binder for each participant.

A signed and completed "Parents or Guardians Agreement of Waiver of Liability, Indemnification and Medical Release" will also be required from each participant prior to the start of the program. The originals will be retained at the County Extension office and a copy provided for the Douglas County 4-H Shooting Sports records.

Emergency Phone Numbers:

Ambulance: 911

Fire: 911

Douglas County Sheriff Dispatch: (303) 660-7550

Person responsible to call: Certified Instructor on Duty

In the event of any incident, accident, near miss or emergency, following will also be immediately notified:

- Douglas County Extension office: Claudia Meeks 720-733-6940.
- The parent(s) of the youth(s) involved.

Person responsible to call: Certified Instructor on Duty

First-Aid

- A minor first-aid kit will be present at all program activities.
- The first aid kit will be checked for supplies and re-stocked as needed.

Person responsible: Certified Instructor on Duty

Safety Equipment

- Eye protection will be worn by all participants, leaders and observers whenever there is a live fire **except for archery**.
- .22 rifle, shotgun, **pistol, muzzle loader, and western heritage** participants, leaders and observers will wear ear protection when there is a live fire.
- Archery participants, leaders and observers will wear ear protection when the archery range is located near a gun range when there is live fire.

Minimization of Lead Exposure

No persons will eat or drink until washing hands after being on the range. If water is not available instructors will provide anti-bacterial moist towel-lets, water-less soap, or similar product for wiping hands once shooting has concluded.

PROPERTY USE

Permission has been secured to use *(list all of the properties name and city; for example Pikes Peak Gun Club in Colorado Springs)*:

for meetings and live fire exercises of this 4-H club. Responsibility for the following items has been determined:

- Evacuation of the site in an emergency.
- Fire extinguisher(s).
- Garbage collection.
- Toilet facilities.
- Telephone/emergency communications – the certified instructor on duty or designated representative will have a cell phone available to place any emergency calls.

SITE HAZARDS

A safety inspection of the range will be completed before the club meets for the first time each year and throughout the year as needed. Safety procedures (signage, berms, and safety lines) will be reviewed with the site owner. All hazards, both natural and man-made, will be identified and eliminated or reduced.

Person responsible: Certified Instructor on Duty

COMMUNICATIONS

A calling tree will be implemented at the beginning of each year for all participants and volunteers in the program. In the event of inclement weather or other occasion, the certified instructor on duty will determine if a scheduled class or meeting will be cancelled or postponed. Once this decision is made, the instructor will notify the people at the top of the calling tree who will then be expected to complete the calls and/or emails on their list.