

Douglas County 4-H Monthly Financial Report

Month: _____

4-H Club Name: _____
 Organizational Leader: _____
 Treasurer: _____

Persons authorized to sign checks, deposit and withdraw funds. **Two signatures are required.**

Leader 1: _____
 Leader 2: _____
 Treasurer: _____

Starting Monthly Balance (Ending Balance from Last Month's Report)
\$ _____

Financial Summary

Monthly Income	Monthly Income Notes
Activity/Event fees	
*Donations/Grants/Contributions	
**Fundraising	
4-H Membership Dues/Fees	
Awards/Scholarships	
Investment Income (Interest)	
Other:	
Other:	
Other:	
TOTAL MONTHLY INCOME	

Monthly Expenses	Monthly Expenses Notes
Educational Activities/Events	
Supplies	
4-H Membership Dues/Fees	
Fundraising Expense	
Scholarships/Monetary Awards	
Recognition/Trophies/Non-monetary	
Bank Fees	
Other:	
Other:	
Other:	
TOTAL MONTHLY EXPENSES	

ENDING MONTHLY BALANCE	\$ _____
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*Did you have one or more donation that grossed over \$5,000 (yes or no)?	
**Did you have one or more fundraiser that grossed over \$5,000 (yes or no)?	

If you answered YES to either of the above questions, list the event/person and amount raised/given below:

Name of Event or Donor	Description of Event/Donor Gift	Date(s)	Amount
			\$
			\$
			\$

Any Additional Monthly Income Notes

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Any Additional Monthly Expenses Notes

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Treasurer Signature: _____

Date: _____