

# **4-H Leaders Council Agenda**

## **October 5, 2020**

### **Call to Order** 6:35pm

**Introductions** Went around the room and introduced ourselves now that we can start meeting in person! Some technical difficulties with the hybrid in-person and zoom meeting, but we will continue to work out how to streamline that communication as we move forward!

### **Minutes** (Posted at <https://douglas.extension.colostate.edu/4-h/douglas-county-4-h-leadership-resources>)

- Minutes moved to accept by Scott Candelaria and seconded by Joanna Mauck

### **Treasurer's Report**

- No changes from last month – New Secretary ideally to start transition in November meeting

### **Fairboard Report**

- By Scott C – Good basic first meeting post-fair. Some returning directors up for renewal and applications for new directors to be voted on at the next meeting. Outgoing Chair Pam Spradlin received special award from the commissioners for all of her hard work and dedication. Incoming Chair: Dean Elliot. Most of the committees have not met as of yet. Executive committee had a debrief with commissioners. Moving forward they are planning for a normal fair. However, are prepared to shift gears if there are still significant COVID restrictions in place. New committee was formed to look at awards to see how to standardize them and make the awards process more efficient. Even after significant donations about \$10k was still not covered by sponsors – Everyone looking for a way to make sure things continue to run smoothly.

### **CALF Report**

- This are quiet right now before project animals start arriving. Had a few tours for the public but slowing down right now with everything going on. Recently held a new supporter dinner to reach individuals who are not already connected with CALF. Had about 35 people in attendance, highly successful night.

### **Director Report** ANF and WeConnect –

- Our office is fully staffed! Thank you for your patience and we are looking to the future for new opportunities and new programming
- TANF Funds – (See flyer attached) pass along info through word of mouth, applications kept in confidence between the family, DC Extension Director, and our Non 4-H Admin, Sarah. This is an excellent financial assistance opportunity for families who qualify for 4-H and educational purposes.
- WeConnect – upcoming program for ages 11-14; citizenship; pilot plan – expand into the new year; STERN collaboration campus (Flyer attached)

### **Old Business**

#### • **Record Books**

- Training Sessions (months and format?)
  - March/April time frame
  - A way to combine with other workshops? Make time efficient for busy parents and families.
  - Is there a way to provide basic training to all leaders to bring to clubs? And then offer additional training for those who feel like they still need it?
  - Arapahoe training from a few years back – PowerPoint that steps youth through the book.
  - 1 opportunity for General/Shooting Sports and another for livestock/companion/horse.
- Animal Book “interviews” mid-end of June (enough time after school ends?)

- Concern over adding “one more thing for kids/parents to attend”
- Good educational opportunity and one-on-one feedback to the kids – catch mistakes while they are small before it has impact on their ability to take part in the project next year.
- Standardize the process more so leaders have an easier time checking in-clubs? Or perhaps help leaders recruit volunteers to help with pre-fair check to make less time intensive for them.
- Question the need for it – if kids are doing fine why should they have to go through the process.
- How to prevent/discourage those that want to do just the bare minimum to qualify for Fair – how to focus on the educational side and life skills learned.

- **4-H Expectations**

- Extension Office is working on messaging and a re-imagining of the code of conduct, member expectations, project expectations, in addition to the opportunities beyond just the projects.
- Animal Projects
  - Kirsten is re-organizing majority of animal projects to have expectations, commitments, deadlines, and paperwork presented in a clear and more organized format.
  - Creating a calendar of workshops for the upcoming year for animal related projects
  - If you are interested in looking over project packets once done or helping with animal workshops, contact [Kirsten.Cowan@Colostate.edu](mailto:Kirsten.Cowan@Colostate.edu)
- Shooting Sports, General Projects, & Outreach
  - Contact [Nicole.Speeding@Colostate.edu](mailto:Nicole.Speeding@Colostate.edu) if you are interested in contributing to the growth and support of these projects.
  - Extension Office had a donation of Ceramics, leatherwork, and STEM materials if you would like to come and take some for your club/project!
- Cloverbuds and Ambassadors
  - Maddie is hard at work brainstorming fun and engaging activities and opportunities for our cloverbuds and ambassadors this year! If you are interceded in helping her with that please contact her at [Madelyn.Granos@Colostate.edu](mailto:Madelyn.Granos@Colostate.edu)

- **Douglas County 4-H COVID Protocol as of 9/14/2020**

- Please see attached!
- All leaders should be helping to set good examples for COVID policies – None of us like this, but this is what we have to work with and we need to put our best foot forward and set a good example for those around us.
- **All face-to-face programming must receive written approval from either Kirsten or Nicole.**

- **Achievement Night – October 14<sup>th</sup> at 6pm**

- Going to be in the Event Center as normal – No food
- Limit of 175 People – RSVP:  
<https://docs.google.com/forms/d/e/1FAIpQLScKpQ0Q5U5wQy4c9wEhnojjQCCwlCjnm5JA63d3SauV6eSYXQ/viewform>
  - Estimated about 165 currently RSVP'd – we will be closing the link as soon as we hit capacity.
- Face masks and social distancing will be required at this event. Failure to comply will result in being asked to leave. Families will be sat together and any attendees must be six feet apart at all times.
- Cloverbud Graduation from 4:30 - 5:00 (SEPARATE RSVP FROM ACHEIVEMENT NIGHT)

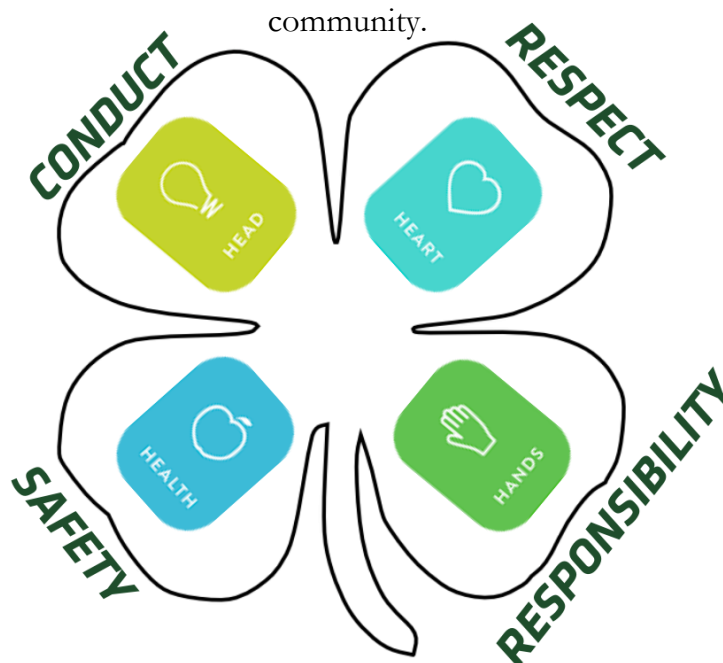
- RSVP: [https://docs.google.com/forms/d/e/1FAIpQLSf4b5xv8RoyGV8Vso\\_BW-vUushfWBRXZOXQ2pgtESG8R\\_IzQg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSf4b5xv8RoyGV8Vso_BW-vUushfWBRXZOXQ2pgtESG8R_IzQg/viewform)
- **Ambassadors 2020-2021**
  - Applications Due: October 28th
    - Application attached to agenda, in blast, and on website
      - <https://douglas.extension.colostate.edu/4-h/douglas-county-4-h-leadership-resources>
  - Contact [Madelyn.Granos@Colostate.edu](mailto:Madelyn.Granos@Colostate.edu) with any questions!
- **2020-2021 4-H Enrollment – *TENTATIVLY NOVEMBER 1<sup>st</sup>***
  - **4-H Re-Enrollment:** \$50 enrollment fee and paperwork completed by **December 31<sup>st</sup>**
    - Returning 4-H Members may reenroll up to **March 1<sup>st</sup>** with a \$25 late fee in addition to regular enrollment fee.
    - If a returning 4-H member fails to re-enroll on 4HOnline by March 1<sup>st</sup>, they will not be eligible to participate in county or state competitions, including the Douglas County Fair & Rodeo.
  - **New 4-H Regular Membership Enrollment:** \$50 enrollment fee and paperwork completed by **March 1<sup>st</sup>**
    - New Enrollments will be accepted after March 1<sup>st</sup>; However, participation is limited to the Douglas County Discovery 4-H Activities; youth will not be eligible to compete at the Douglas County Fair & Rodeo or Colorado State Fair.
  - **Cloverbud enrollment:** \$20\* enrollment fee and may enroll at any point during the 4-H Year
    - \* \$20 enrollment fee for the 2020-2021 year only (Normally \$40).
  - ***Financial Assistance is available for families in need – families can contact one of our Douglas County 4-H agents (Nicole or Kirsten) to find out more information. Requests and any information kept in confidence. New this year – Additional funds available through a TANF grant***

## New Business

- **Leaders Council 2020-2021 Road to Leadership Excellence!**
  - Plan
    - October Leaders Council Meeting – Explaining the process, setting the groundwork, expectations, etc. Survey to follow
      - <https://forms.gle/TbW1SBoJvs1VrWrz8>
    - November Leaders Council Meeting – Examine the survey results, make additions, discuss, begin mapping our path forward
    - December Leaders Council Meeting – Finish our road map and introduce training modules to help us get to our goal
  - Discussion after reading through the next 2 pages-
    - Kids should always feel encouraged in this program – if there is a child or family that is not meshing with you as a leader or your club, come talk to the agents,
    - No one is perfect, we are all human. If there are issues bring them to the agents attention early and take some time to think of potential positive solutions to the issue.
    - Let us all work together as a team to create what we want to be
    - Yes, the expectations is a lot of formal language, but the heart of those expectations are the same for everyone, us in the extension office included. We have a responsibility to support the youth of Douglas County – let's do that together.

## Douglas County 4-H Leadership Model

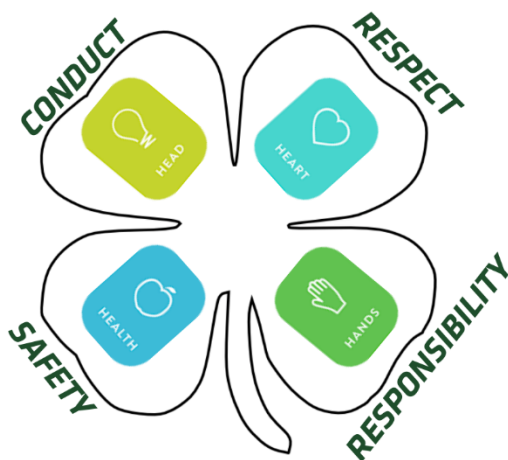
The Douglas County 4-H Extension Team is recommending the creation of a visual version of the Colorado 4-H Code of Conduct and 4-H model of Hands, Heart, Head and Health into a combined visual to anchor the vision and goal for future behavior of those involved with the Douglas County 4-H community.



 HEAD	 HANDS	 HEART	 HEALTH
<b>Conduct</b> Conduct themselves in a courteous, respectful manner, use appropriate language, exhibit good sportsmanship, and act as positive role models. ✿ Abstain from abuse (physical and/or verbal) and harassment. ✿ Adhere to program rules, curfews, dress codes, policies, and rules of the facility being used.	<b>Responsibility</b> Accept personal responsibility for behavior including any financial damage. ✿ Be responsible for any financial damage caused by inappropriate behavior. ✿ Fully participate in scheduled activities	<b>Respect</b> Respect others property and privacy rights. ✿ Respect the rights and authority of parents, leaders and Extension Agents.	<b>Safety</b> Adhere to principles and rules of safety ✿ Abstain from illegal behaviors, use of alcohol, marijuana, illegal or illicit drugs, and tobacco including e-cigarettes and vaping device during 4-H events and activities

## Douglas County 4-H Expectations

1. Douglas County Extension Team holds the Colorado 4-H Code of Conduct in the highest regard. Leaders, youth, families, and community partners who are found to be in violation with any points of the code of conduct will first be asked to meet with the Douglas County extension staff. Further consequences for violating any part of this code of conduct may include, but are not limited to: removal from participation in the event in which the code of conduct has been violated (at the individual's expense); sanctions on participating in future 4-H events; forfeiture of financial support for the event; removal from offices held, etc.
2. The Douglas County Extension team expects leaders, youth, families, and community partners to all work together towards the vision of Colorado 4-H: A world in which youth and adults learn, grow, and work together. The Douglas County Extension Team expects this to be done by empowering youth to reach their full potential by working and learning in partnership with caring adults.
3. The Douglas County Extension team expects all leaders, youth, families, and community partners to embrace the Colorado 4-H policy that all of its programs and activities be offered without discrimination on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status.
4. The Douglas County Extension team expects all leaders, youth, families, and community partners to work together as a team. As such, we expect small conflicts to be worked out in a timely manner amongst all appropriate parties. If a conflict is not resolved in a way where all parties involved are satisfied the Douglas County Extension team expects the conflict to be brought to their attention. The Douglas County Extension teams expects those involved to present the conflict with a potential reasonable solution.
  - a. Parents & Youth → Leaders
    - i. Project Leaders → Organization Leaders
  - b. Leaders → Extension Agents
  - c. Parents & youth → Extension Agent (If they do not feel safe or comfortable approaching leaders)
5. The Douglas County Extension team expects all leaders, youth, families, and community partners to treat each other with mutual respect. We understand that not everyone is going to always agree. However, we expect individuals in our 4-H community to work together respectfully.
6. The Douglas County Extension team expects all leaders, youth, families, and community partners to always keep the focus of all our effort on positive youth development.



## **Upcoming Important Dates**

Some dates subject to change as we work with CSU on COVID protocols. Extension office hopes to have the calendar updated and on the website by October 1 (Not quite yet but this week!!)

### **October**

October 1<sup>st</sup> – Douglas County Explores! Week 1  
October 5<sup>th</sup> – Youth & Leaders Council  
October 8<sup>th</sup> – Douglas County Explores! Week 2  
October 12<sup>th</sup>-16<sup>th</sup> – Douglas County Fall Break  
October 14<sup>th</sup> – Achievement Night  
October 22<sup>nd</sup> – Douglas County Explores! Week 3  
October 24<sup>th</sup> – Ready in the Middle Youth Preparedness Program  
October 25<sup>th</sup> – Buckle Series Horse Show  
October 26<sup>th</sup> – Horse Steering Committee Meeting at 6:30pm in Extension Office  
October 28<sup>th</sup> – Ambassador Applications Due  
October 29<sup>th</sup> – Douglas County Explores! Week 4

### **November**

November 1<sup>st</sup> – 4-H Registration Opens!  
November 2<sup>nd</sup> – Youth & Leaders Council  
November 4<sup>th</sup> – Ambassador Interviews  
November 5<sup>th</sup> – Shooting Sports Advisory & Leaders Meeting at 6pm  
November 7<sup>th</sup> – Douglas County 4-H Leadership Day  
November 7<sup>th</sup> – Cat Project Interest Meeting (Members & Cloverbuds)  
November 8<sup>th</sup> – Buckle Series Horse Show  
November 11<sup>th</sup> – Veterans Day ~ Extension Office Closed  
November 14<sup>th</sup> – Livestock Nutrition Clinic  
November 16<sup>th</sup> – Discover 4-H ~ Open House (Tentatively Scheduled – Date subject to change)  
November 18<sup>th</sup> – Ambassador Training  
November 21<sup>st</sup> – Castle Rock Star Lighting  
November 26<sup>th</sup> & 27<sup>th</sup> – Thanksgiving ~ Extension Office Closed

### **December**

December 7<sup>th</sup> – Youth & Leaders Council  
December 14<sup>th</sup> – Horse Steering Committee Meeting at 6:30pm in Extension Office  
December 24<sup>th</sup> & 25<sup>th</sup> – Christmas ~ Extension Office Closed

# Douglas County 4-H COVID Protocol as of 9/14/2020

*(always subject to change)*

***No one should be meeting in groups face to face without written permission from Agents Kirsten or Nicole.***

Even if you received permission to practice this past summer or spring – please re-submit your request for the 2020-2021 4-H year!

## Current Policy

- Up to 25 Youth\* are permitted in one area at one time
- Instructors (leaders) would **NOT** be counted to this number
- Parents are also permitted to observe and are **NOT** counted in the 25 person limit for that area. Parents should maintain 6' of distance at all times
- Youth should maintain their 6' of distance to the greatest extent possible.
- Face masks are currently mandatory while inside and mandatory while outside if 6' of distance cannot be maintained.

**Current Exceptions from CSU:** Club meetings/small group activities, Horse practices, Dog practices, Livestock practices, and Shooting Sports practices. We can apply for more – Just contact us and we can get going on this!

## Points of Contact:

- **Kirsten** for all animal related practices/meetings/workshops/etc.
  - [Kirsten.Cowan@Colostate.edu](mailto:Kirsten.Cowan@Colostate.edu)
- **Nicole** for general small group meetings and shooting sports practices
  - [Nicole.speeding@Colostate.edu](mailto:Nicole.speeding@Colostate.edu)

## How to get approval for Face to Face meetings & programming:

- **Step 1** – Contact the agent with the information below
  - **Leader Name(s)**
  - **Practice Location address and how social distancing is possible**
  - **Meeting Schedule/Expected meeting schedule**
  - **Participant/Expected Participant Numbers Total:** (how will you handle if more than 25 want to attend)
  - **Expected Participant Attendance**
- **Step 2** – Receive written permission from the agent to hold that meeting, agent will add the information to the exception through CSU, and send you the current rules & regulations for that type of activity.
- **Step 3** – Run your program, workshop, training, meeting using best policies as laid out in the exception paperwork. Take attendance of everyone present (including parents, leaders, helpers, siblings, etc.
- **Step 4** – Send attendance to agent following the meeting (We as agents need to send monthly updates to campus to cover all face to face programming that is taking place here in Douglas County)
- **Step 5** – If it is the same type of meeting (Example- Weekly dog practice or weekly horse ride nights) list all dates for the exception that you know of and keep agent updated of attendance and any changes that are made, you do NOT have to ask permission for each individual practice. IF you want to run a new or different type of event just send the above info for the new event to the agent and we will get you squared away.

***\* For larger clubs or clubs that would be interesting in hosting events/activities/meetings/educational workshops with more than 25 youth – please contact the agents and we will work with you to see what we can do! These requests will be taken on a case by case basis and absolutely should not happen without a discussion with the agent.***



# Douglas County Explores! 2020



DOUGLAS COUNTY  
COLORADO STATE UNIVERSITY  
EXTENSION

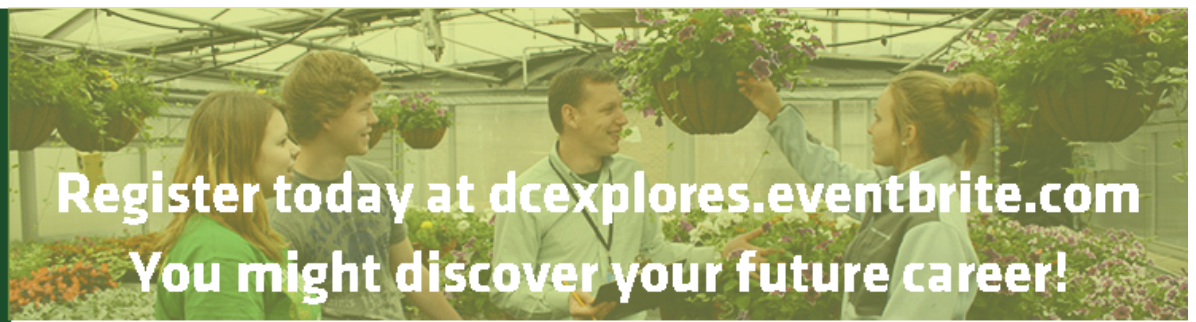
Register today at  
[dcexplores.eventbrite.com](https://dcexplores.eventbrite.com)

Thursdays in  
October  
3:30-6pm

Experience hands-on and fun career workshops.



# 2020 Douglas County Explores!



**During October, join CSU Extension for weekly hands-on and fun career workshops in topic areas like: Animal and Veterinary Sciences, Youth Education and Development, Public Safety, Natural Resources, Plant Sciences, Horticulture, Leadership, and Communications.**

## Choose from the Following Workshops

- **Wildlife Survives Where the Habitat Thrives** (with Jackie Sanderson)
- **A Day in the Life of a Public Safety Professional** (with Nicole Speeding)
- **Stand Up. Speak Out. Be a Leader!** (with Kyle Christensen)
- **Youth Education and Program Development** (with Madelyn Granos)
- **Animal and Veterinary Science** (with Kirsten Cowan)
- **Be a Plant Doctor for a Day!** (with Mary Ortiz Castro and John Murgel)

**Who:** Any Douglas County young adult, 14-18 years old.

**What:** You can join up to four different workshops. Choose among three different workshops each week. Each session will feature career-focused activities that resemble tasks performed on the job

**When:** October 1, 8, 22, and 29 from 3:30-6:00 pm.

**Where:** Different locations around Douglas County, including outdoor options

**Cost:** \$5 per workshop or \$20 for all four. Limited financial assistance is available - contact the Extension office at 720 733 6951 for more information

### You should join us because...

- We know you are looking for fun and safe\* opportunities these days
- There will be lots of interesting and hands-on activities
- Workshops are led by local professionals in the field
- You'll learn about future career options so you can dream big
- Meet new friends from all over Douglas County

Colorado State University Extension Douglas County is very excited to offer this workshop series in partnership with Douglas County Open Space, Sturm Collaboration Campus, Colorado Agricultural Leadership Foundation (CALF), and other community partners.

\* CSU Extension takes the health and safety of the community very seriously. Visit our website at [douglas.extension.colostate.edu](https://douglas.extension.colostate.edu) to learn about our COVID considerations.

**It's Your Future. It's Your Career. Make 'Em Great.**



Did you know that nearly 50% of American adults do NOT have the resources and plans in place in the event of an emergency? Luckily, statistics show that in households where youth bring preparedness information and materials home are 75% more likely to have enhanced family preparedness! The more prepared families are, the less of a burden they are in the event of a disaster. They can actually become valuable assets to first responders!

Ready in the Middle is a youth emergency preparedness program that is created for 10-12 year olds. By exposing youth to critical thinking early on, you and your family can feel safer and be ready for any disaster. Wildfires have forced many Coloradans out of their homes in a hurry this summer. Being able to grab the essentials and leave safely is an enormous help to those who keep us safe. Ready in the Middle also teaches youth about the importance of home safety, ensuring their houses are safe for people of all ages.

On **Saturday, October 24th from 9am – 12pm**, drop your child off at the Douglas County Fairgrounds to come learn about the important checklist items to consider while maintaining a safe home and exit strategy! Three hours could be the difference of an instant when an emergency strikes.

Our event will be capped at 25 participants, so sign up early and remember to bring a mask!

Sign up here! >> <https://www.eventbrite.com/e/ready-in-the-middle-tickets-120249095281>

# WeConnect 2020

**Discover Your Place in this  
Great Big World!**



**DOUGLAS COUNTY**

COLORADO STATE UNIVERSITY  
EXTENSION



**Identity**

**Reflection**

**Citizenship**

**Prejudice**

**Leadership**

**Privilege**

**Culture**

All youth ages 11-14 are invited to join this leadership development program!

**Empathy**

**Values**

**Racism**

**Diversity**

**Register today at**

**[weconnectdougco.eventbrite.com](http://weconnectdougco.eventbrite.com)**

**A Global Youth Citizenship Curriculum**



# WeConnect 2020



WeConnect is a leadership development program that helps middle school-aged youth understand how they are active participants in a global society. The program prepares youth to thrive in diverse settings, and it stretches their thinking to help them see the world around them from different perspectives. This is accomplished as youth examine their everyday lives, take action that leads to positive change, and internalize their responsibilities to each other and the world around them.

## You should sign up because...

- We know you are looking for fun and safe opportunities these days
- There will be lots of activities and discussions that will challenge you
- This program is led by local professionals in the field
- You'll develop new skills that will help you prepare for a successful future
- Meet new friends from all over Douglas County!

**Who:** Any Douglas County youth, 11-14 years old

**What:** WeConnect: A Global Youth Citizenship Curriculum

**When:** Four Wednesdays: October 28th, November 4th, 11th, and 18th from 3:30-6:00pm

**Where:** Sturm Collaboration Campus in the CSU classroom located at 4500 Limelight Avenue, Castle Rock, CO 80109. Virtual options available!

**Cost:** The program is FREE! There are limited spots available, so register soon!

Colorado State University Extension Douglas County is very excited to offer this program our communities' youth! Depending on demand, virtual options can be coordinated and offered!

## We can't wait to learn with you!

\* CSU Extension takes the health and safety of the community very seriously. Visit our website at [douglas.extension.colostate.edu](http://douglas.extension.colostate.edu) to learn about our COVID considerations.

Register today at [weconnectdougco.eventbrite.com!](http://weconnectdougco.eventbrite.com!)



# COLORADO WORKS

## 4-H FINANCIAL ASSISTANCE

IN THE 2020-2021 4-H YEAR, WE ARE PLEASED TO OFFER FINANCIAL ASSISTANCE TO ELIGIBLE FAMILIES DURING THESE HARD TIMES.

**Eligibility Requirements include:**

- **Lawful presence in the United States**
- **Household income of \$75,000 or less**
- **At least one dependent child under 18 in the home**

**Assistance may cover 4-H registration fees, manuals, and attendance to select conferences and webinars.**

PLEASE CONTACT THE EXTENSION OFFICE WITH  
QUESTIONS AT (720) 733-6909  
OR [SARAH.SHINN-MOLIERI@COLOSTATE.EDU](mailto:SARAH.SHINN-MOLIERI@COLOSTATE.EDU)

This process is  
completely confidential.



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