

4-H Leaders Council Agenda

December 7, 2020

Call to Order

Minutes (Posted at <https://douglas.extension.colostate.edu/4-h/douglas-county-4-h-leadership-resources>)

Treasurer's Report

- No changes from last month – Balance of [REDACTED] – Still need to pay for leader council supported achievement night awards (Invoice went MIA – New one being sent over)

Fairboard Report – Tabled for this month

CALF Report – Tabled for this month

Director Report – TANF info (See flyer attached)

Old Business

- **Douglas County – “Safer at Home: Level Red – Severe Risk” – As of 11/20/2020**
 - Please see attached! ***UPDATED***
 - **NO 4-H GROUP, CLUB, or PROGRAMMING SHOULD BE CURRENTLY MEETING IN PERSON UNLESS THEY HAVE RECEIVED WRITTEN PERMISSION FROM AGENTS NICOLE OR KIRSTEN AFTER 11/20/20.**
 - All previous approved programs, meetings, trainings, lessons, etc. will need to be re-approved.
 - We strongly encourage moving to alternative & virtual options for ALL 4-H activities.
 - All leaders should be helping to set good examples for COVID policies – None of us like this, but this is what we have to work with and we need to put our best foot forward and set a good example for those around us.
 - We appreciate your patience with the restrictions changing more frequently again. We understand the frustration and anxiety the unknown can cause. Please know your 4-H team are doing the best we can to keep the program moving forward in a positive way.
 - <https://tchd.org/818/Coronavirus-COVID-19>
- **Youth Council's Holiday Donation Drive**
 - On Friday 12/4 and Saturday 12/5 the Douglas County Youth Council partnered with the Castle Rock Police Department to host a holiday donation drive seeking the donation of new winter clothes for kids.
 - Between \$1500-\$2000 worth of winter clothing was donated and we and the Douglas County PD are so thankful to our community.
- **2020-2021 4-H Enrollment – *OPEN!***
 - 4-H Re-Enrollment: \$50 enrollment fee and paperwork completed by **December 31st**
 - Returning 4-H Members may reenroll up to **March 1st** with a \$25 late fee in addition to regular enrollment fee.
 - If a returning 4-H member fails to re-enroll on 4HOnline by March 1st, they will not be eligible to participate in county or state competitions, including the Douglas County Fair & Rodeo.
 - New 4-H Regular Membership Enrollment: \$50 enrollment fee and paperwork completed by **March 1st**
 - New Enrollments will be accepted after March 1st; However, participation is limited to the Douglas County Discovery 4-H Activities; youth will not be eligible to compete at the Douglas County Fair & Rodeo or Colorado State Fair.

- Cloverbud enrollment: \$20* enrollment fee and may enroll at any point during the 4-H Year
 - * \$20 enrollment fee for the 2020-2021 year only (Normally \$40).
- ***Financial Assistance is available for families in need – families can contact one of our Douglas County 4-H agents (Nicole or Kirsten) to find out more information. Requests and any information kept in confidence. New this year – Additional funds available through a TANF grant (see flier attached)***
- Register: <https://douglas.extension.colostate.edu/4-h/>
- Leader Registration instructions attached here (please let us know if you have troubles – we are still learning more about the 2.0 version ourselves)
 - State is updating us when leaders will have more access – The DougCo office is working on creating reports that org leaders will have access to which will help with tracking information. Thank you for your patience with this huge shift to the new database.
- **Leaders Council 2020-2021 Road to Leadership Excellence!**
 - **Tabled for this month – will pick up again in January.**
 - This process is one the DC 4-H team hopes leaders will find engaging and beneficial. We know there has been instability in our Extension Office and we know we can do better. We are all here for the same reason: for the kids – But at the same time we all might get to that end goal of positive youth development in different ways. Together we will identify areas of weakness, what is lacking, what resources we need to continue forward making the best better. Attached are the Douglas County 4-H Leadership Model and Expectations.
 - October – Set the stage for the upcoming process
 - November – Introductory Session with Kelly Wyngarden organizing and discussing data gathered – adding additional points or marking off if you agree with a point already made.
 - December – Leadership Council meeting tonight we will be continuing with the team assessment process we have been working on over the past couple of months. In our first session together for this process, we gathered your input on 11 different questions. We have summarized that information in addition to all of the responses gathered online into one document which you can find attached. We will be working in small groups to tackle the concerns leaders have and create action steps to acknowledging and solving them.
 - January and beyond – Leader Training Modules based off of work done in November and December

New Business

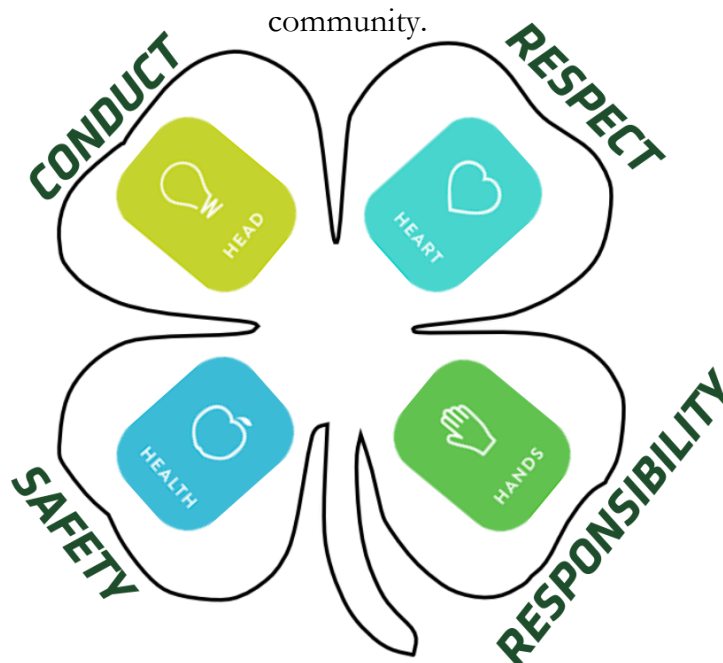
- **Douglas County 4-Her in the News!! Massive Congratulations to Bighorn Sheep's Gitanjali Rao for being named Time Magazine's first ever Kid of the Year!**
 - More information: <https://time.com/5916772/kid-of-the-year-2020/>
- **Douglas County 4-H Website Updates!**
 - Nicole has updated the general project, family & consumer sciences, general/Natural resources, and shooting sports pages so be sure to check them out!
 - <https://douglas.extension.colostate.edu/4-h/programs-2/>
 - The Calendar has been posted- Updates with the increased covid restrictions will be completed this week
 - Animal project packets are in rough draft stage and they will be sent out to leaders who expressed interest in reading through shortly.

- **4-H 101 & 102 Sessions!**
 - **(As of right now sessions will be held virtually. If current programming restrictions change, there may be an in-person session. Changes will be communicated with registrants and volunteers.**
 - **4-H 101** is a great outreach opportunity. We had great success last year and are looking forward to this year's. It is designed for families interested in joining 4-H or new families that have just joined and would like more information. Sessions will include a general presentation about 4-H and all of the opportunities available in the program and then a live Q & A session. Ambassadors will be present and we also would love to have a leader or 2 on from the area that can answer questions and provide expertise. We will still hold area specific sessions. We would encourage families based in the Highlands Ranch area to be present at the Highlands Ranch session and the same for leaders and volunteers. Please volunteer for the session based in your area.
 - January 11, 2021 5:00 PM - 7:00 PM - Highlands Ranch
 - January 20, 2021 6:00PM - 8:00PM - Castle Rock
 - January 28, 2021 5:00 PM - 7:00 PM - Parker
 - Families must register for the 4-H 101 session here:
 - <https://douglascsuextension.wufoo.com/forms/zt8dclb1q88sgk/>
 - We are also looking for some youth & leaders to volunteer for this year's classes. Contact Maddie at madelyn.granos@colostate.edu
 - **4-H 102** is focused on projects. It is designed for families interested in joining 4-H or new families that have just joined and would like more information. Sessions will include a general presentation about all the different 4-H project areas and what goes into completing a project and then a live Q & A session. Ambassadors will be present and we also would love to have a leader or 2 on from the area that can answer questions and provide expertise. We will still hold area specific sessions. We would encourage families based in the Highlands Ranch area to be present at the Highlands Ranch session and the same for leaders and volunteers. Please volunteer for the session based in your area.
 - February 9, 2021 5:00 PM - 7:00 PM - Highlands Ranch
 - February 16, 2021 6:00PM - 8:00PM - Castle Rock
 - February 25, 2021 5:00 PM - 7:00 PM - Parker
 - Families must register for the 4-H 102 session here:
 - <https://douglascsuextension.wufoo.com/forms/zta73z1832jsk/>
 - We are also looking for some youth & leaders to volunteer for this year's classes. Contact Maddie at madelyn.granos@colostate.edu
- **Open discussion**
 - Success you have had with your club?
 - What resources do you need?
 - What is a difficulty you have overcome?

Next Meeting: Monday January 4th, 2021

Douglas County 4-H Leadership Model

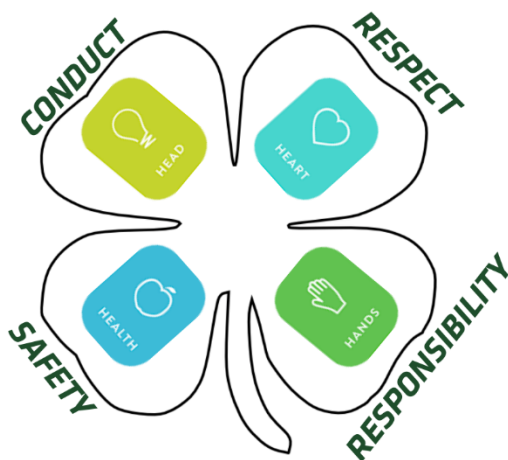
The Douglas County 4-H Extension Team is recommending the creation of a visual version of the Colorado 4-H Code of Conduct and 4-H model of Hands, Heart, Head and Health into a combined visual to anchor the vision and goal for future behavior of those involved with the Douglas County 4-H community.



 HEAD	 HANDS	 HEART	 HEALTH
Conduct Conduct themselves in a courteous, respectful manner, use appropriate language, exhibit good sportsmanship, and act as positive role models. ✿ Abstain from abuse (physical and/or verbal) and harassment. ✿ Adhere to program rules, curfews, dress codes, policies, and rules of the facility being used.	Responsibility Accept personal responsibility for behavior including any financial damage. ✿ Be responsible for any financial damage caused by inappropriate behavior. ✿ Fully participate in scheduled activities	Respect Respect others property and privacy rights. ✿ Respect the rights and authority of parents, leaders and Extension Agents.	Safety Adhere to principles and rules of safety ✿ Abstain from illegal behaviors, use of alcohol, marijuana, illegal or illicit drugs, and tobacco including e-cigarettes and vaping device during 4-H events and activities

Douglas County 4-H Expectations

1. Douglas County Extension Team holds the Colorado 4-H Code of Conduct in the highest regard. Leaders, youth, families, and community partners who are found to be in violation with any points of the code of conduct will first be asked to meet with the Douglas County extension staff. Further consequences for violating any part of this code of conduct may include, but are not limited to: removal from participation in the event in which the code of conduct has been violated (at the individual's expense); sanctions on participating in future 4-H events; forfeiture of financial support for the event; removal from offices held, etc.
2. The Douglas County Extension team expects leaders, youth, families, and community partners to all work together towards the vision of Colorado 4-H: A world in which youth and adults learn, grow, and work together. The Douglas County Extension Team expects this to be done by empowering youth to reach their full potential by working and learning in partnership with caring adults.
3. The Douglas County Extension team expects all leaders, youth, families, and community partners to respect the Colorado 4-H policy that all of its programs and activities be offered without discrimination on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status.
4. The Douglas County Extension team expects all leaders, youth, families, and community partners to work together as a team. As such, we expect small conflicts to be worked out in a timely manner amongst all appropriate parties. If a conflict is not resolved in a way where all parties involved are satisfied the Douglas County Extension team expects the conflict to be brought to their attention. The Douglas County Extension teams expects those involved to present the conflict with a potential reasonable solution.
 - a. Parents & Youth → Leaders
 - i. Project Leaders → Organization Leaders
 - b. Leaders → Extension Agents
 - c. Parents & youth → Extension Agent (If they do not feel safe or comfortable approaching leaders)
5. The Douglas County Extension team expects all leaders, youth, families, and community partners to treat each other with mutual respect. We understand that not everyone is going to always agree. However, we expect individuals in our 4-H community to work together respectfully.
6. The Douglas County Extension team expects all leaders, youth, families, and community partners to always keep the focus of all our effort on positive youth development.



Upcoming Important Dates

Some dates subject to change as we work with CSU on COVID protocols

Calendar Posted: <https://douglas.extension.colostate.edu/4-h/resources/>

While Douglas County is under Level Red Restrictions all in-person scheduled programming will be moved to a later date or shifted to a virtual format.

December

December 1st – Sylvia's Baking Series -Bread
December 3rd – Leathercraft Workshop
December 4th & 5th – Youth Council Holiday Donation Drive
December 7th – Youth & Leaders Council
December 12th – Poultry Project Info Session
December 14th – Horse Steering Committee Meeting via zoom
December 24th & 25th – Christmas ~ Extension Office Closed
December 31st – Deadline to re-enroll in 4-H without \$25 late fee (\$75 total)

January

January 1st – 4-H Re-Enrollment now \$25 Additional charge (\$75 total) until MARCH 1st!
January 4th – Youth & Leaders Council
January 11th – 4-H 101 (Highlands Ranch) @ 5pm – Virtual
January 16th – Douglas County 4-H: STEM 1st Flight (Session 1)
January 19th – Mandatory Horse Leader Meeting
January 20th – 4-H 101 (Castle Rock) @ 6pm – Virtual
January 23rd – Douglas County 4-H: STEM 1st Flight (Session 2)
January 23rd – Douglas County 4-H Buckle Series Horse Show
January 28th – 4-H 101 (Parker) @ 5pm – Virtual
January 30th – Douglas County 4-H: STEAM 1st Flight (Session 3)

February

February 1st – Youth & Leaders Council
February 2nd – Ambassador Training
February 4th – New Horse Member Meeting Night
February 6th – Douglas County 4-H: STEAM 1st Flight (Session 4)
February 6th – Livestock Education Series: "So you want to do a livestock Project"
February 9th – 4-H 102 (Highlands Ranch) @ 5pm – Virtual
February 13th – Douglas County 4-H: STEAM 1st Flight (Session 5)
February 15th – Presidents Day ~ Extension Office Closed
February 16th – 4-H 102 (Castle Rock) @ 6pm – Virtual
February 17th – Dog Project Member Meeting
February 18th – Horse Project Levels Written Test Study & Test Night
February 20th – Douglas County 4-H: STEAM 1st Flight (Session 6)
February 21st – Douglas County 4-H Buckle Series Horse Show
February 22nd – Douglas County 4-H Horse Steering Committee Meeting
February 25th – 4-H 102 (Parker) @ 5pm – Virtual
February 27th – Douglas County 4-H: STEAM 1st Flight (Session 7)

COLORADO WORKS

4-H FINANCIAL ASSISTANCE

**IN THE 2020-2021 4-H YEAR, WE ARE PLEASED
TO OFFER FINANCIAL ASSISTANCE TO ELIGIBLE
FAMILIES DURING THESE HARD TIMES.**

Eligibility Requirements include:

- Lawful presence in the United States
- Household income of \$75,000 or less
- At least one dependent child under 18 in the home

Assistance may cover 4-H registration fees, manuals, and attendance to select conferences and webinars.

**FOR MORE INFORMATION AND TO APPLY, VISIT OUR WEBSITE
DOUGLAS.EXTENSION.COLOSTATE.EDU**

**PLEASE CONTACT THE EXTENSION OFFICE WITH QUESTIONS AT
(720) 733-6909 OR SARAH.SHINN-MOLIERI@COLOSTATE.EDU**

**This process is
completely confidential.**



DOUGLAS COUNTY
COLORADO STATE UNIVERSITY
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Douglas County 4-H COVID Protocol as of 12/7/2020
(always subject to change)

IMPORTANT: On November 20th Douglas County moved to Level Red – Severe Risk COVID restrictions.

NO 4-H GROUP, CLUB, or PROGRAMMING SHOULD BE CURRENTLY MEETING IN PERSON *UNLESS* THEY HAVE RECEIVED WRITTEN PERMISSION FROM AGENTS NICOLE OR KIRSTEN **AFTER 11/20/20.**

All previous approved programs, meetings, trainings, lessons, etc. will need to be re-approved.

Douglas County is at a Safer at Home: Level Red – Severe Risk

More information about Level Red: <https://www.tchd.org/818/Coronavirus-COVID-19>

Level Red Policy

- 4-H groups, clubs and programming are **prohibited** to meet indoors
- 4-H groups, clubs and programming **MAY** be able to meet outdoors with groups **less than 10 people**.
 - Leaders & Parents count towards this number
- We *strongly* encourage moving to alternative & virtual options for ALL 4-H activities.

If you get permission to meet face to face...

- Everyone must maintain 6' of social distance between them and the next individual.
- Face masks are currently mandatory while inside and mandatory while outside if 6' of distance cannot be maintained.
- All additional policy points in the program-specific exception – Agents will send this once program is approved.

Points of Contact:

- **Kirsten** for all animal related practices/meetings/workshops/etc.
 - Kirsten.Cowan@Colostate.edu
- **Nicole** for general small group meetings, club meetings, shooting sports practices, STEM workshops & general project/consumer science workshops.
 - Nicole.speeding@Colostate.edu

How to get approval for Face to Face meetings & programming:

- **Step 1** – Contact the agent with the information below
 - **Leader Name(s)**
 - **Practice Location address and how social distancing is possible**
 - **Reason why event has to be done face to face (why virtual is not a viable option)**
 - **Meeting Schedule/Expected meeting schedule**
 - **Participant/Expected Participant Numbers Total:** (ex: how will you handle if more than 10 want to attend)
 - **Expected Participant Attendance**
- **Step 2** – Receive **written** permission from the agent to hold that meeting, agent will add the information to the exception through CSU, and send you the current rules & regulations for that type of activity.
- **Step 3** – Run your program, workshop, training, meeting using best policies as laid out in the exception paperwork. Take attendance of everyone present (including parents, leaders, helpers, siblings, etc).
- **Step 4** – Send attendance to agent following the meeting (We as agents need to send monthly updates to campus to cover all face to face programming that is taking place here in Douglas County)
- **Step 5** – If it is the same type of meeting (Example- Weekly dog practice or weekly horse ride nights) list all dates for the exception that you know of and keep agent updated of attendance and any changes that are made, you do NOT have to ask permission for each individual practice. IF you want to run a new or different type of event just send the above info for the new event to the agent and we will get you squared away.



4-H Online 2.0 Volunteer Renewal Guide

New Enrollment

Join over 11,000 adults committed to youth across Colorado by joining the Colorado 4-H youth development program! How do you become a 4-H leader? **Contact your county office** to learn more! The safety of 4-H members is paramount. You will be asked to fill out an application and undergo a national background and motor vehicle check in order to become a volunteer. [Volunteer Resources](#) can be found on the [Colorado 4-H](#) website as well.

Re-enrollments

Log into co.4honline.com.

- 1) Enter the **email address and password** you used previously, then click “Sign in.”

- a) Forgot your password? Scroll below the “Sign in” button and click “Reset password.” A temporary password will be sent to the email address associated with your account. You will be prompted to change this to a permanent password.
- b) Not sure which email address you used? Contact your local staff to ask them to look it up.
- c) Problems with your password? 4HOnline 2.0 has higher password standards, so it's possible that your password is too short or requires additional security. Contact your local staff.

- 2) Click on “Member List” to see a list of youth and adults in your family account.
- 3) Select your name, then click “**Enroll Now.**”

- 4) When you see “I’m confirming I want to enroll in 4-H as a Volunteer,” click “**Enroll.**”
- 5) Select **Volunteer Type(s)**. You may select 1 or more of the following 3 types:
 - a) **Club** – allows you to select a club.
 - i) 4-H Club Adult Volunteer = a general volunteer in your club.
 - ii) 4-H Club Contact Leader = if you are the main leader of your club.
 - b) **Project** – allows you to select projects, especially useful if you help with this project at the county level or if you want to receive project-specific emails about this project.
- 6) **Select Units** (clubs or groups):
 - a) This will only appear if you selected the Club volunteer type.
 - b) Find club name and click “Add.”

- c) Click "Next."

7) **Select Projects**

- a) This will only appear if you selected the Project volunteer type.
- b) Select whether you work on this project (or would like to) at the county or club level.
- c) Select the project and click "Add."
- d) Click "Next" when finished adding projects.

8) **About You**

- a) Click "Show Questions."
- b) Review data that is carried over and fill in any blank required fields.
- c) Click "Next" when done.

9) Review **Consents**. This is the same information that was on your original application as a new volunteer.

- a) Type your full name and click "Agree."
- b) Click "Next."

10) Click "**Submit**," then "Confirm."

Confirm Submission

×

Are you sure you want to continue? Once you complete this step your application will be submitted and you will no longer be able to go back. You may need to complete additional steps in order to be an Active Volunteer

- a) You will receive an email confirmation that your enrollment has been submitted.
- b) Additional Information will be needed once the initial enrollment has been submitted.

Confirm

Cancel

11) Click "Show Screening" – **REQUIRED to Re-enroll for this year ONLY!**

- a) Type 'n/a' under "Other Names"

Other Names (including maiden name) - put "n/a" if none **required**

- b) Scroll to the bottom of the page and sign and agree with the statement **ONLY**. Background checks will **ONLY** be completed on NEW volunteers or non-active status is greater 12 months. Click "**Submit**"

Member Name **required**

☒ I agree with all information outlined above

Save

Submit

- 12) You will receive an email from 4-H Online with a confirmation. Please allow for several business days for final approval. Should you have any questions please contact your [local extension staff](#) directly.



DOUGLAS COUNTY
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Douglas County 4-H STEM 1st Flight

8 Week Series – Be Part of a Team Building a Flying Airplane!

Beginning Saturday, January 16th, 2021

Program Description

Robert Palmer, Douglas County 4-H Leader, will host a hands-on, 8-week academy. Youth will meet once a week and **will build a 6' wing span electric remote-control airplane**. Each session will begin with a short STEM based lecture on an aspect of the engineering and science behind flying. After the lecture, youth will break into smaller build teams working a different part of the airplane construction. Upon completion of the build (on the 8th week) they will fly the airplane!

These participants will have their projects displayed during the 2021 Douglas County Fair, along with footage of Douglas County's very first STEM 1st Flight Team!

Breakdown of Engineering Discussions by Week

- Week 1: Safety for the build
- Week 2: Free Body Diagrams
- Week 3: Lift and Drag
- Week 4: Wing Loading and different wing shapes
- Week 5: Body design and effects on Drag
- Week 6: Wind Tunnel Testing
- Week 7: Critical areas and catastrophic (total) failures
- Week 8: Flight training



DOUGLAS COUNTY
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Who can sign up?

This class is limited to 25 participants. The age recommendation is 13 years old. However, if you have a younger child that you believe would be interested in this, please contact Robert Palmer at 720-384-7661, rpalmer@strategics.net or Nicole Speeding at Nicole.speeding@colostate.edu.

Dates of the Program

- **Every Saturday, 9am – 12pm from >> 1/16/2021 through 3/6/2021**

- Session 1 > **January 16th** (Palmer Residence)
- Session 2 > **January 23rd** (Douglas County Fairgrounds, Multipurpose Barn)
- Session 3 > **January 30th** (Multipurpose Barn)
- Session 4 > **February 6th** (Palmer Residence)
- Session 5 > **February 13th** (Palmer Residence)
- Session 6 > **February 20th** (Palmer Residence)
- Session 7 > **February 27th** (Multipurpose Barn)
- Session 8 > **March 6th** (Multipurpose Barn)

Cost of the Program

Cost is \$25 per child. Please bring cash or check to the Douglas County Extension Office. Checks can be made out to: Douglas County 4-H Council. If you need financial assistance, it is available. Please contact Nicole at the Extension Office at 720-733-4805.

How do I sign up?

Click the link here to RSVP: https://docs.google.com/forms/d/e/1FAIpQLSfV9O_-4UNbIDGW13soTCE59YMYDj_MzucaZEqnluXX9BQWEw/viewform