



DOUGLAS COUNTY
COLORADO STATE UNIVERSITY
EXTENSION

Job Description for Douglas County 4-H Council 4-H Foundation Representative

The Douglas County 4-H Council 4-H Foundation Representative works with the 4-H Foundation Partnership to keep both 4-H and the 4-H Foundation informed of events of importance to both organizations.

Prerequisites for any 4-H Foundation Representative are that the member is:

- Enrolled in 4-H.
- Has been a member in good standing for at least 1 year in 4-H.
- Must be at least 10 years of age as of December 31 in the year of serving as an officer.
- Must have attended at least 2/3 of the council meetings during the previous year.

The duties of the 4-H Foundation Representatives are as follows:

- Attend all council and 4-H Foundation meetings.
- To keep an active flow of communications between the 4-H Foundation and council.
- Communicate appropriately with 4-H Foundation, council officers, leaders, and extension office.
- Attend and assist at Achievement Night.
- Promoting active participation of council members.
- Fully participating in and raising funds for the June Show.
- Assisting in preparing and presenting Leadership Day.
- Attend and participate in Officer Retreat.
- Help council membership feel included, learn more about the 4-H program, and participate fully in council activities.