



Job Description for Douglas County 4-H Council Reporter

The Douglas County 4-H Council Reporter is a responsible leader who promotes the 4-H program by informing the 4-H community and public of the activities of 4-H Council.

Prerequisites for any Reporter are that the member is:

- Enrolled in 4-H.
- Has been a member in good standing for at least 2 years in 4-H.
- Must be at least 14 years of age (“Senior” 4-H member) as of December 31 in the year of serving as an officer.
- Must have attended at least 2/3 of the council meetings during the previous year.

The duties of the Reporter are as follows:

- To write articles on the current events of Council.
- Act as a photographer for the current events of Council.
- Complete a scrapbook of council events.
- To attend all Council meetings and functions.
- Communicate appropriately with council officers, leaders, and extension office.
- Attend and assist at Achievement Night.
- Promote active participation of council members.
- Fully participating in and raising funds for the June Show.
- Assist in preparing and presenting Leadership Day.
- Attend and participate in Officer Retreat.
- Help council membership feel included, learn more about the 4-H program, and participate fully in council activities.