

Douglas County 4-H Companion Animal E-Record Book Score Sheet
2020-2021

Member Name: _____

Age Group: Junior Intermediate Senior

<i>Page/Category</i>	<i>Exceptional- +,+,++</i>	<i>Complete- 3 pts</i>	<i>Needs Improvement - 2 pt</i>	<i>Incomplete- 0 pts</i>
Folder	<i>For judge use to notate exceptional high quality records. No points, merely notations for highlighting areas youth went above and beyond.</i>	The book has a sturdy cover that is secured with three rings/connectors. Please note it does not have to be an official 4-H record book cover.	-----	No cover and pages are not secured with three rings or connectors.
Cover Page		Personal & Project Information complete All signatures and dates Included	Not all personal or project information provided Missing one piece of information	No Information or missing multiple pieces of information
Project Agreement (On Cover Page)		Signed and dated	Didn't complete the form	Not filled out at all
Project Goals		Jr: All Questions are answered Int: One Goal & To-Do Complete Sr : Two Goals with To-Do's Complete Using complete sentences . SMART Goals	Missing information Int: missing values/obvious expenses Sr: missing values/obvious expenses/dates, or calculation errors	Very little or no Information(No N/A Indicated)
Important Names and Contact Information		All names and contact information is complete (Mark complete for Juniors)	One or more contacts missing	No contacts are filled out(N/A not indicated)
Beginning Supplies & Equipment (1 st year member may have no beginning inventory)		Jr: All appropriate items listed Int: All appropriate Items and values are listed Sr: Items, quantity and value is Listed, dates listed and depreciation considered	Missing information Int: missing values/obvious expenses Sr: missing values/obvious expenses/dates, or calculation errors	Very little or no Information(No N/A Indicated)
Project Animal Information/ Inventory		All information about animal is completed	One or more are left blank	No information is provided(N/A not indicated)
Health Record		Reasonable Health treatments listed with all information filled out completely.	Non-health items are listed. Missing information (dates, animals, descriptions, treatment methods, expiration dates)	Very little or no Information (No N/A indicated). Health treatments listed on health expense record are not accounted for.
Health Expense Record		Realistic expenses listed with all information and correct totals.	Some Expenses listed and/or not all expenses are accounted for. Errors or missing dates, labels, totals	No Expenses listed (No N/A indicated)
Feed Expense Record		Realistic Feed Expenses listed with all information and correct totals. Units are included (sr,int)	Some Expenses listed and/or not all feed accounted for/units not included -Rent/Lease listed if applicable	Very little or no Information(No N/A Indicated)
Other Expense Record		Realistic expenses listed with all information and correct totals.	Some Expenses listed and/or not all expenses accounted for. Errors or missing dates, labels, totals.	Very little or no Information(No N/A Indicated)
Expense Record		Appropriate animal and product sales and show premiums, project columns are labeled and columns totaled correctly.	Some legitimate income is not listed(Mentioned somewhere but not included). Missing information including dates/labels/totals or calculation errors.	Very little or no Information(No N/A Indicated)

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Income Record (may not have any income yet)		Appropriate information and/or show premiums	Some legitimate income not listed	Appropriate sales and premiums not listed
Financial Summary		All appropriate figures are included and accurate. Calculations are correct.	Some information is missing (missing information, calculation errors)	Very little or no Information(No N/A Indicated)
Involvement Records		At least one activity listed in each category and all questions answered.	Some legitimate information missing Category left blank - no activities.	Very little or no Information(No N/A Indicated)
4-H Story		4-H Story is double spaced and uses 12 pt font(if typed) Uses Proper Grammar Shows project understanding, growth and goal reflection.	Story does not show growth, project understanding, goal reflection. Minor grammatical errors.	Incorrect Grammar shows little effort not included
Project Pictures		Member has a minimum of four pictures Photos are captioned Photos show project progress	Member has a minimum of four pictures Photos are captioned Photos DO NOT show project progress	Fewer than four pictures included No Captions DO NOT Show project progress
Goal Reflection		All questions are answered, using full sentences	Information missing, incomplete sentences	Very little or no Information(No N/A Indicated)
Project Completion		All Signatures and Dates	Missing Signature(s) or date(s)	No signatures
Overall Book Quality	(Please include reasoning, such as handwriting legibility, page order, page orientation, etc.)	3 points	1 points	0 points
Total items in column				

Total Overall score	/ 60 pts
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Score (please circle):	Blue	Red	White
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Judges Notes:

Blue Ribbon(90-100%) = 54+ Points (if any marks in "Incomplete", will be Red)
Red Ribbon(80-89%) = 48-53 Points
White Ribbon(55-79%) = 33-47 Points
Incomplete (lower than 55%) =0-32 Points

Record book rubrics adapted from Adams County with permission and gratitude.