

# 4-H Leaders Council Minutes

## April 5, 2021

Call to Order : 6:32pm

Minutes (Posted at <https://douglas.extension.colostate.edu/4-h/douglas-county-4-h-leadership-resources>)



### Treasurer's Report

- Balance [REDACTED]

### Fair Board Report (<https://www.douglascountyfairandrodeo.com/p/get-involved/fair-board2>)

- Douglas County Fair & Rodeo Competition Rules Posted
  - <https://www.douglascountyfairandrodeo.com/p/exhibitors>
- Planning for a “normal” Fair as of right now, trying to get a carnival, but at the very least will have a cool old fashioned “old town”.

### CALF Report

- CALF kids moving in – swine projects are all moved in, poultry is getting started, sheep & goats will come in through April.

### Director Report – N/A

### Old Business

- Douglas County – “Safer at Home: Level Yellow – Concern” – As of 2/12/21
  - Please see attached!
  - **NO 4-H GROUP, CLUB, or PROGRAMMING SHOULD BE CURRENTLY MEETING IN PERSON UNLESS THEY HAVE RECEIVED WRITTEN PERMISSION FROM AGENTS NICOLE OR KIRSTEN AFTER 11/20/20.**
    - All previous approved programs, meetings, trainings, lessons, etc. will need to be re-approved.
  - <https://tchd.org/818/Coronavirus-COVID-19>
  - Stay tuned for updates over the next couple of weeks. As of right now, the state mask mandate has been continued through mid-may and certain businesses in Douglas County have 5\* approval which would allow for larger groups to meet at those locations depending on the event. Feel free to email Nicole & Kirsten to see what we can get approved to be done in person.
- Leaders Council 2020-2021 Road to Leadership Excellence!
  - Updates
    - Top Priority Item #1: How do we want to be known in Douglas County
      - Exploring additional outreach opportunities that are COVID friendly
      - Continue to bring the focus back to PYD
      - Brainstorming educational events/courses we can run during Fair to help highlight all the fun 4-H is!
    - Top Priority item #2: Clarity in Communication & Expectations
      - Working hard to condense and clarify deadlines & create supporting documentation to help

- Project guides are in the works for each animal project – will not all get done this year, but will be a nice foundation for basic understanding, financial commitment, time commitment, and where to go if you need help.
  - Continue to look at educational opportunities for all projects – if you have ideas or specifics you would like to see done please contact Kirsten or Nicole.
  - Working on Leader Manuals that outline different roles (project leader, org leader, general volunteer, etc.)
- **Beef Tag-In, Dog ID's, & Horse ID's went smoothly**
    - Be on the look out for emails from program assistant Brittany Duckworth to fill-in any missing pieces for horse & dog.
- **4-H 200 Series ~ 4-H & The Douglas County Fair & Rodeo**
    - **4-H 201** ~ Basic Intro to 4-H and Fair ~ April 13<sup>th</sup> at 6pm in Kirk Hall
    - **4-H 202** ~ Livestock at Fair ~ May 11<sup>th</sup> at 6pm in Kirk Hall
    - **4-H 203** ~ General Projects, Displays, & Exhibit Day ~ May 19<sup>th</sup> at 6pm in Kirk Hall
    - **RSVP:** <https://douglascsuextension.wufoo.com/forms/z1smknhx05juwxn/>
- **Secondhand Sale for Youth Council Scholarship Fundraiser – April 24th in the Multipurpose Barn**
    - See flyer attached!
- **MQA (Meat Quality Assurance) Training – April 21<sup>st</sup> – 23<sup>rd</sup> in Kirk Hall**
    - All first-year project members exhibiting any livestock project are required to attend quality assurance training. This does include all poultry and rabbit members.
    - Members their first year in the Senior division (14-18) exhibiting any livestock project are required to attend quality assurance training. This does include all poultry and rabbit members.
    - Members will be emailed a reminder again later this week to RSVP
      - <https://www.signupgenius.com/go/10c0d4dadaa2caafece9-douglas1>
- **Super Saturday ~ 4-H Contest: Creative Cooks, Cake Decoration, and Speech & Demonstration Contests.**
    - SUPER fun contests open to all 4-Hers (including cloverbuds!!). Any 4-H youth can participate regardless of their projects (with the exception of cake decorating, all CD contest competitors must be in the CD project) – Qualify for State Fair or Sate Conference!
    - Contest Rules: <https://douglas.extension.colostate.edu/4-h/programs-2/douglas-county-4-h-super-saturday/>
    - **Saturday, April 24<sup>th</sup> at 8am: Super Saturday Contests**
      - Deadline – Register for Super Saturday by April 7, 2021 at 5pm
      - Register: <https://douglascsuextension.wufoo.com/forms/z1axc7c41e136xe/>
- **June Show - Friday, June 4 & Saturday June 5**
    - Friday species: Hogs and Beef // Saturday species: Goats and sheep
    - <https://www.facebook.com/groups/httpsdouglas.extension.colostate.edu4hdougl>

- **DC 4-H Buckle Series Community Service Opportunity**
  - We need clubs to sign up to help with cleanup for each show. Especially important now as the fairgrounds have increased what they require facility rentals to do post-event.
    - April 17<sup>th</sup> \_\_\_\_\_
    - May 23<sup>rd</sup> \_\_\_\_\_
    - June 12<sup>th</sup> \_\_\_\_\_

## New Business

- **Welcome Brittany Duckworth to our Extension Office!**
- **DC 4-H Fun Shoot ~ Who went?!**
  - Jennifer Foss: Archery day – lots of fun! Great for new members, especially those who could not fully participate last year.
  - Tyler Summerville: Similar for all other days, 10-15 “new” kids in each discipline, from a leader perspective it ran really smoothly and all were happy.
- **Leader Council Officer Nominations Open for July 2021-June 2022**
  - <https://douglascsuextension.wufoo.com/forms/dc-4h-leaders-council-officer-nominations/>
- **Swine Tag Pick-Up's at the extension office - See email from Kirsten from March 26th**
- **General Project Updates**
  - General and Shooting Sports will be displayed at the Events Center at the Douglas County Fairgrounds during Fair this year. Exhibit Day will also take place here. Exhibit Day is scheduled for Saturday, July 24th this year.
    - Calling all volunteers! Interested in helping out at Douglas County Fair in the General Project Displays? Reach out to Nicole at [Nicole.Speeding@Colostate.edu](mailto:Nicole.Speeding@Colostate.edu)
  - Deadline – Enroll in all other General Projects (excluding Shooting Sports) by May 1, 2021 11. Deadline – Last day to drop all projects is May 1, 2021
  - Nicole is working on getting a birdhouse woodworking workshop for those in the project. That will likely take place in May/June.
- **Shooting Sports Updates – Please see attached for ALL the updates**
  - **Friday, April 9 – Sunday, April 11:** Virtual Shooting Sports Leader Certification Training
  - **Wednesday, April 14 at 6:30pm:** Shooting Sports Mandatory Meeting for all Shooting Sports Parents and Members at 6:30pm
    - RSVP in-person here: [https://docs.google.com/forms/d/e/1FAIpQLSd26RdW3uxRb2Hsk4lTU6KI0lTsFdr96EDNFM5QM5\\_L5hIzNA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSd26RdW3uxRb2Hsk4lTU6KI0lTsFdr96EDNFM5QM5_L5hIzNA/viewform)
    - RSVP virtually here: [https://us02web.zoom.us/meeting/register/tZcqf-mprjgoHt1cjuNjGs2Tj\\_x6m-fGhoEA](https://us02web.zoom.us/meeting/register/tZcqf-mprjgoHt1cjuNjGs2Tj_x6m-fGhoEA)

- **Discussion**

- Code of Conduct – Please help us remind parents that their behavior is also held to the 4-H Code of Conduct when they sign their kids up – 4-H is a family organization and while we certainly understand families being passionate about their kids and projects, please remember that all fellow 4-H'ers, volunteers, and staff are to be treated with respect. Questions and concerns are welcome to be brought forward in a respectful way and please know Kirsten and Nicole are always available to help facilitate this.
- Questions for May meeting with Fair Grounds Staff & Fair Board representatives
  - We will be joined in our May meeting by representatives from the Fair Office and Fair Board. Please feel free to send questions ahead of time or come with some to the meeting! We are looking forward to continuing to bridge better communication and transparency between all of our community partners in Douglas County.
- Francis suggested a change to the price structure of the trifold display boards. Historically they have sold for \$5/board and the numbers sold each year have been declining steadily over the past 3 years.
  - Options include:
    1. \$5/board or \$10/3 boards
    2. \$3/board or \$10/4 boards
  - Motion for the 1<sup>st</sup> option was made (\$5/board or \$10/3 boards), motion was seconded, motion passed with unanimous vote.

***Next Meeting: Monday May 3<sup>rd</sup> , 2021***

## Upcoming Important Dates

Some dates subject to change as we work with CSU on COVID protocols  
Calendar Posted: <https://douglas.extension.colostate.edu/4-h/resources/>

### **April**

- April 1<sup>st</sup> – Horse & Dog ID's & all paperwork Due
- April 1<sup>st</sup> – Scholarship Applications Due
- April 1<sup>st</sup> – Swine Tags available for pickup at the Extension Office
- April 5<sup>th</sup> – Youth & Leaders Council Meeting
- April 7<sup>th</sup> – Deadline to signup for Super Saturday Contests
- April 12<sup>th</sup> – New Member Dog Project Meeting in Kirk hall at 6pm
- April 13<sup>th</sup> – 4-H 201 ~ Intro to 4-H and Douglas County Fair & Rodeo
- April 14<sup>th</sup> – Deadline to signup for MQA Training in DougCo
- April 14<sup>th</sup> – Shooting Sports Meeting for all SS Parents & Members
- April 15<sup>th</sup> – Deadline for SS Hunter safety & western heritage permission forms uploaded to 4Honline
- April 16<sup>th</sup> – Dog Project Record Book Training at 6pm Via Zoom
- April 17<sup>th</sup> – Cat Project Workshop at 10am at the Extension Office
- April 17<sup>th</sup> – DC 4-H Buckle Series Horse Show (January show makeup)
- April 20<sup>th</sup> – Super Saturday Overview Session II
- April 20<sup>th</sup> – Dairy Queen Youth Council June Show Fundraiser
- April 21<sup>st</sup> – 23<sup>rd</sup> – MQA Training (Possibly April 21<sup>st</sup> as well)
- April 23<sup>rd</sup> – Youth Council Resale Fundraiser, Multi-Purpose Barn 9am-3pm
- April 24<sup>th</sup> – Super Saturday (Creative Cooks, Cake Decorating, Speech & Demo Contests) in Kirk Hall at 8am
- April 26<sup>th</sup> - Horse Steering Committee @ 6:30 at the Extension Office
- April 27<sup>th</sup> – Adams County hosts Diversity, Equity, and Inclusion with Denver's Extension Director Parker McMullen Part I: Why DEI is Vital to 4-H's Organizational Goals at 6pm via Zoom  
[https://zoom.us/meeting/register/tjYpf-6rqTspEtMl\\_m3NcV7QRbOiVTF13iY7](https://zoom.us/meeting/register/tjYpf-6rqTspEtMl_m3NcV7QRbOiVTF13iY7)
- April 29<sup>th</sup> – DC 4-H Horse Ride Night – English 6-9pm Fair Grounds indoor Area
- April 29<sup>th</sup> – All Swine ID Paperwork due to the office
- April 30<sup>th</sup> – CO State 4-H Scholarships Due

### **May**

- May 1<sup>st</sup> – Cat & Alpaca/Llama Animal ID's Due in 4Honline
- May 1<sup>st</sup> – All General Project Sign Ups DUE in 4Honline
- May 1<sup>st</sup> – Last day to drop any 4-H projects
- May 3<sup>rd</sup> – Youth and Leader's Council Meetings
- May 3<sup>rd</sup> – Horse Level 1 Ride Night
- May 4<sup>th</sup> – Sheep and Goat Weigh In, Large Animal Barn, 4pm-6pm – All Breeding Sheep & Non-Market Goat ID's due this date
- May 6<sup>th</sup> – Fashion Revue Workshop with Jess Snell, Zoom, 6-7pm
- May 7<sup>th</sup> & 8<sup>th</sup> : Douglas County Dog Show Setup & Dog Show – Tentative Date
- May 11<sup>th</sup> – 4-H 202 (Livestock at County Fair), Kirk Hall at 6pm
- May 12<sup>th</sup> – Deadline – Horse Camp and Working Ranch Horse Camp Registration by 5pm

May 12<sup>th</sup> – Project Workshop – Entomology, Kirk Hall at 6pm  
May 13<sup>th</sup> – 4-H Ride Night, Trail, Indoor Arena, 6pm-9pm  
May 15<sup>th</sup> – Project Workshop – Woodworking, Multipurpose Barn at 9am  
May 19<sup>th</sup> – 4-H 203 (General Projects at County Fair), Kirk Hall at 6pm  
May 20<sup>th</sup> – 4-H Ride Night, Gymkhana, Indoor Arena, 6pm-9pm  
May 21<sup>st</sup> – Deadline – June Show Registration due to Extension Office by 5pm  
May 23<sup>rd</sup> – Douglas County Buckle Series Horse Show #4, Indoor Arena, 7am-5pm  
May 24<sup>th</sup> – Horse Steering Committee Meeting, CSU #2 at 6:30pm  
May 25<sup>th</sup> – Shooting Sports Advisory Committee, Zoom, 6pm  
May 25<sup>th</sup> – Larimer County hosts Diversity, Equity, and Inclusion with Denver’s Extension Director Parker McMullen Part II: Examining Unconscious Bias  
[https://zoom.us/meeting/register/tjYpf-6rqTspEtMl\\_m3NcV7QRbOiVTFI3iY7](https://zoom.us/meeting/register/tjYpf-6rqTspEtMl_m3NcV7QRbOiVTFI3iY7)  
May 26<sup>th</sup> – Deadline – 2021-2022 Youth Council Officer Applications due to Extension Office by 5pm  
May 28<sup>th</sup> – Deadline – Registration for June Show due to Extension Office by 5pm  
May 29<sup>th</sup> – CALF Farm & Ranch Day, CALF – TENTATIVE  
May 31<sup>st</sup> – Office Closed

## **June**

June 1<sup>st</sup> – Registration for Douglas County Fair & Rodeo Opens  
June 16<sup>th</sup> – Registration for Douglas County Fair & Rodeo Closes

## **Douglas County 4-H COVID-19 Protocol\* as of 2/8/2021**

(\*Always subject to change)

**NOTICE:** No one should be meeting in groups face-to-face without written permission from Douglas County 4-H Agents Kirsten Cowan or Nicole Speeding. Requests must be sent in the form of an email.

### **Current Policy – Level Yellow**

- **Up to 25 people\*** are permitted in one area at one time (this number encompasses: members, leaders, parents, siblings, etc.)
  - \*For larger clubs or clubs that would be interesting in hosting events/activities/meetings/educational workshops with more than 25 youth, contact the 4-H Agents and we will work with you to see what we can do! These requests will be taken on a case by case basis and absolutely should not happen without a discussion with the 4-H Agent.
- Everyone should maintain 6' of social distance from one another at all times.
- Face masks are mandatory while indoors and mandatory outdoors if 6' of distance cannot be maintained.
- 4-H is considered "Group Sports & Camps"
- More details can be found here: <https://covid19.colorado.gov/data/covid-19-dial-dashboard>
- From the February 5, 2021 Colorado Public Health Order 20-36:
  - Distancing Requirements: To reduce the risk of disease transmission, individuals shall maintain at least a six-foot distance from other individuals, wash hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer, cover coughs or sneezes (into the sleeve or elbow, not hands), regularly clean high-touch surfaces, and not shake hands.

### **Current exceptions from Colorado State University**

- Club meetings/small group activities, horse practices, dog practices, livestock practices, and shooting sports practices. We can apply for more – just contact us and we can get this in motion.

### **Points of Contact – Douglas County 4-H Agents**

- **Kirsten Cowan** – [kirsten.cowan@colostate.edu](mailto:kirsten.cowan@colostate.edu)
  - Email for permission for any group gatherings that relate to: all animal related practices/meetings/workshops/etc.
- **Nicole Speeding** – [nicole.speeding@colostate.edu](mailto:nicole.speeding@colostate.edu)
  - Email for permission for any group gatherings that relate to: monthly club meetings, general project workshops, shooting sports practices/workshop and any STEM related gathering.

### **How to get approval for face to face meetings & programming:**

- **Step 1**
  - Email the perspective agent with the below information:
    - 1) Leader name(s)
    - 2) Practice location address and how social distancing/masks/all current Colorado COVID-19 requirements will be followed
    - 3) Expected meeting schedule & layout
    - 4) Total expected participant number (& how you will handle if more than 25 want to attend)
    - 5) How you plan to offer an alternative method to this meeting for those who do not feel comfortable (Zoom, call in number, send out notes after meeting for member to sign and send back, etc.)
- **Step 2**
  - Receive written permission from the 4-H Agent to hold that meeting. The Agent will add the information to the exception through Colorado State University and send you the current rules and regulations for that type of activity.
- **Step 3**
  - Run your program, workshop, training, meeting using best policies as laid out in the exception paperwork. Take attendance of everyone present.
- **Step 4**
  - Send attendance to 4-H Agent following the meeting in a timely manner.
    - (We as agents need to send monthly updates to campus to cover all face to face programming that is taking place here in Douglas County)
- **Step 5**
  - If it is the same type of meeting (Example: Weekly dog practice or weekly horse ride nights) list all dates for the exception that you know of and keep 4-H Agent updated of attendance and any changes that are made.
  - You do NOT have to ask permission for each individual practice if your numbers, locations & protocols remain the same.
  - IF you want to run a new or different type of event just send the above info for the new event to the 4-H Agent and we will get you squared away.



# 4-H YOUTH COUNCIL SCHOLARSHIP FUNDRAISER



## RESALE EVENT!

Sat, April 24th, 2021 from 9am-3pm  
Douglas County Fairgrounds, Multipurpose Barn



**COME SHOP!**

**Previously loved 4-H equipment, tack for all species, western wear, show clothing, garage sale items, farm & ranch equipment, art, toys, you bring it, and you can sell it!**

All proceeds benefit the 4-H Youth Council Scholarship Program. The 4-H Youth Council Scholarship Program awards 4-H members each year with \$1,000 scholarships to help senior members succeed in their next educational endeavors. Money raised from this event will be MATCHED dollar for dollar by the Fair Foundation.

**Don't have time to sell your items?** No problem! Treasures can be donated to the 4-H Youth Council and will be offered for sale at their booth. Schedule a drop off **one week prior** and we'll collect your items at the Douglas County Extension Office.

(410 Fairgrounds Rd., Castle Rock, CO 80104)

- **Individual & Retail spaces:** 8'x8' \$50 – includes 2 tables, 2 chairs and electric.
- **4-H Club Spaces:** 8'x8' \$35 – includes 2 table and 2 chairs.
- Please have signage representing your club visible at your table so guests know who they are supporting.

If you purchase multiple spaces, you receive the 8x8 space PLUS the 6' space in between making it a 22'x8' space. 15 spaces are available inside the North Multi-Purpose Building and 8 vehicle spaces in between the barns. Sell from the back of your pickup!

**Prepayment requested when space is reserved.** Tri-County Health guidelines will be enforced, masks required for sellers and shoppers.

**Please note:** We reserve the right to offer items for sale, price them, donate or otherwise dispose of items that do not sell at our discretion. Thank you!

**Contact Debbie Mills 720-231-5657 for more info and to RSVP for space.**

**Thank you for supporting Douglas County 4-H Youth Council!**



DOUGLAS COUNTY  
COLORADO STATE UNIVERSITY  
EXTENSION

