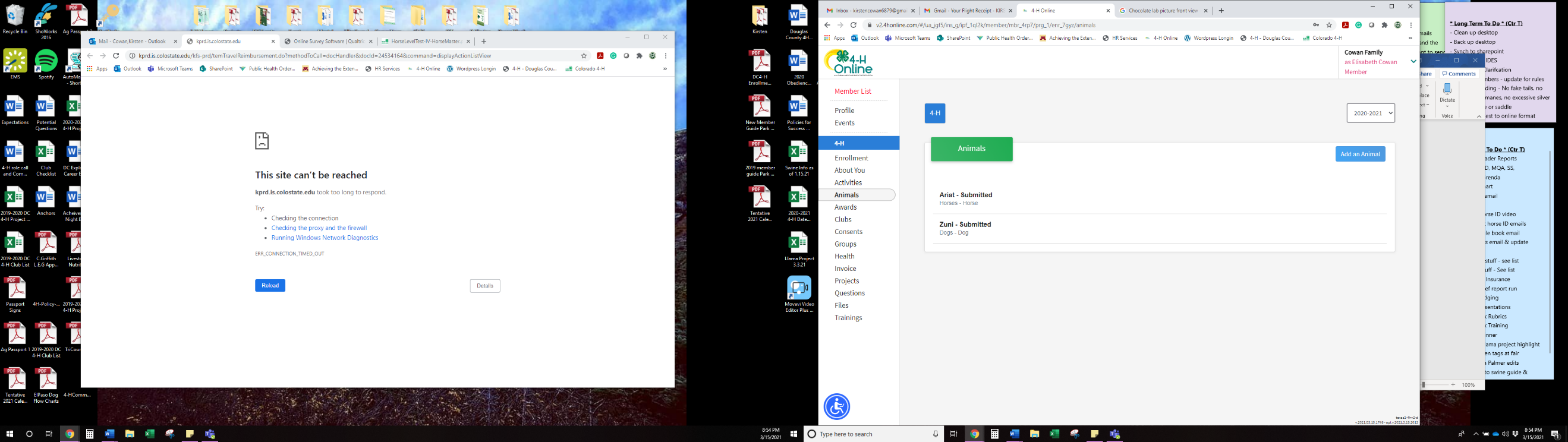
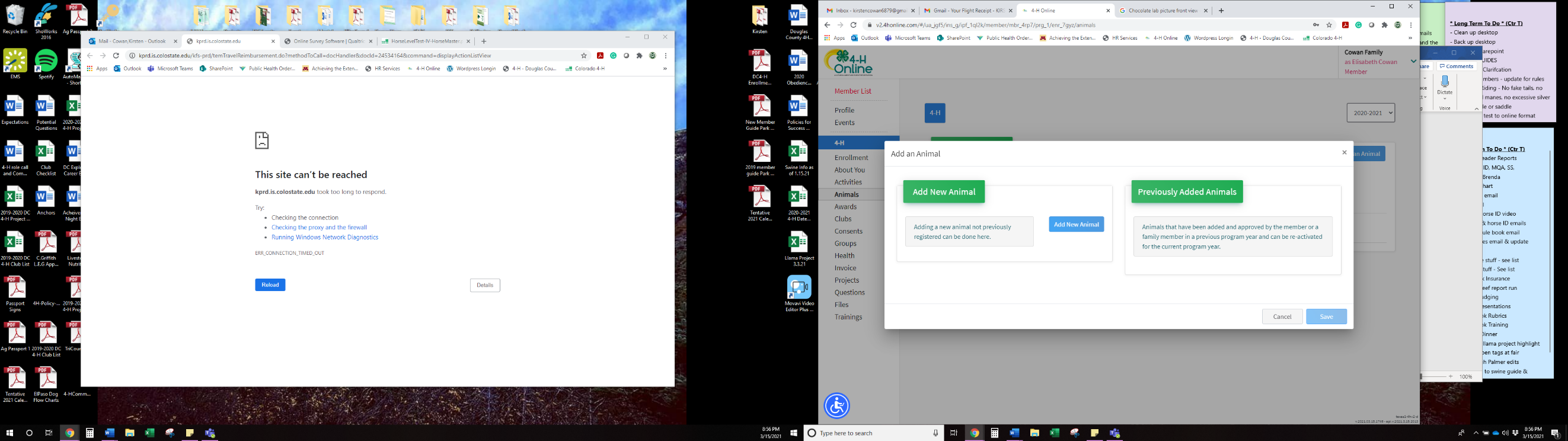
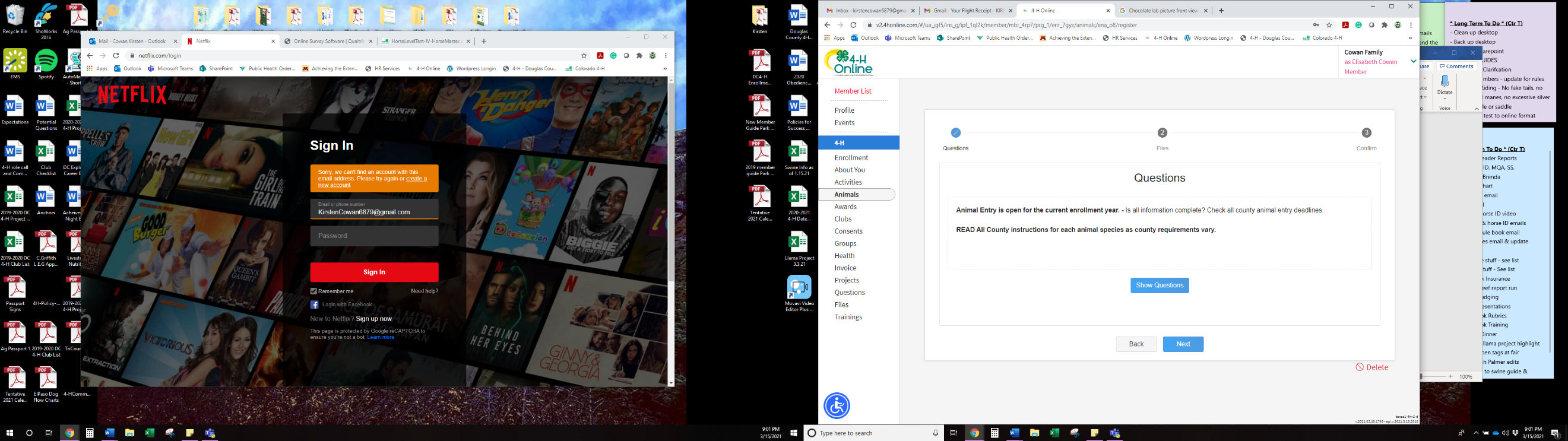
**4-H Llama/Alpaca ID Guide**

1. **Youth should log into their 4Honline account (**[**https://v2.4honline.com/#/user/sign-in**](https://v2.4honline.com/#/user/sign-in)**)**
2. **On the left select Animals**
3. **Then Click “Add an Animal”**
4. **Select “Add New Animal”**
5. **Animal Type: Llama/Alpaca**
6. **Tattoo: Tattoo number if the animal has one, otherwise put your favorite number or 1234**

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Description automatically generated**

1. **Save**
2. **Click “Show Questions”**
3. **Fill out questions**
   1. **Animal Name:** Animal Name
   2. **Colors & Markings:** colors and markings of animal
   3. **NAIA Premises ID:** Not needed – leave blank
   4. **Owner or Leased:** Mark if it is owned or leased
   5. **Purchased or Leased Date**: When did you purchase or begin leasing the animal
   6. **FVRCP Vaccination Date:** Date of last Vaccination
   7. **Animal Gender:** Animal Gender
   8. **Tattoo:** Same number you entered on the front page

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Description automatically generated

1. **Upload Files**
   1. **Llama/Alpaca (Photo 1)-** Front Picture
   2. **Llama/Alpaca (Photo 2) –**Side Picture
   3. **County Use Form (Llama/Alpaca) -** N/A Leave Blank
   4. **Llama/Alpaca (Lease Agreement)**- Upload lease agreement here if animal is leased

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1. **Click next**
2. **Review ID**

**Graphical user interface, text, application, chat or text message

Description automatically generated**

1. **Scroll Down & Hit Submit!**

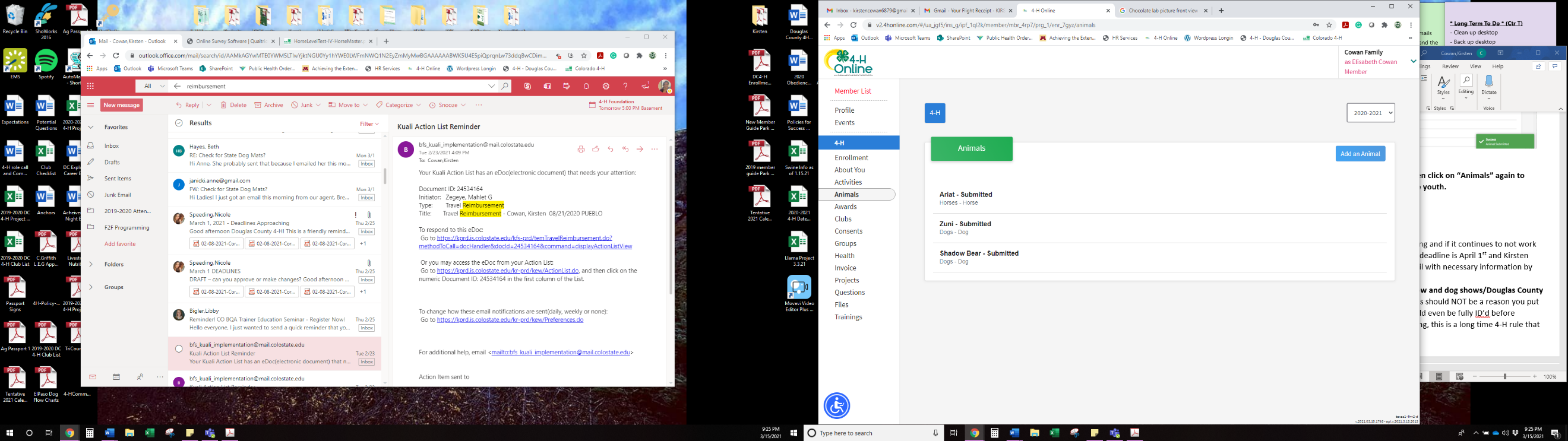
**Graphical user interface

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1. **See submitted ID**

**Graphical user interface, text, application, email

Description automatically generated**

1. **Check! On the left side of your screen click on “Animals” again to bring you back to the Animal page for the youth. This will show you all animals ID’d for that youth! Here you see the 3 examples I have been working onL 2 dog’s (Zuni & Shadow Bear) and 1 horse (Ariat)**
2. **Frequently Asked Questions**

* **4Honline is not working for me**- Keep trying and if it continues to not work please email Kirsten ASAP. The county ID deadline is May 1st and Kirsten needs a completed 4Honline ID or an email with necessary information by that deadline.

**DO NOT WAIT UNTIL THE LAST MINUTE TO ID YOUR ANIMALS!**